



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE

Date: 15 AUGUST 2024
Time: 5.00pm
Venue: Meeting Place

Opening karakia: Leeroy Hohepa

Present: Ian Morrison (Principal), Anne Singh (Presiding Member), Paul Hale, Jenny Wang, Leeroy Hohepa, Douglas Choong (Staff Rep).
By invitation: Guest speakers Resmika Lal & Catherine Hunter.

Apologies: Ianny Pori, Neil Mathew (Student Rep).

In attendance: Raewyne Orbell (Board Secretary)

Item	Motion proposed and seconded	Action
Confirmation of members present or apologies	<p>Motion: That the attendance register be accepted Moved: Jenny Wang Seconded: Douglas Choong Carried</p>	
Confirmation of minutes of previous meeting	<p>Motion: that the minutes of the last meeting held on 27 June 2024 be taken as read and confirmed.</p> <p>Moved: Paul Hale Seconded: Jenny Wang Carried</p>	
Declaration of Interests	<p>Motion: Additional declarations to previous declarations: Anne Singh has stepped down from Local Govt interim chair. Now is Executive Chair of the Northern Auckland Regional council.</p> <p>Motion: That the Declaration of Interests be accepted. Moved by: Douglas Choong Seconded by: Jenny Wang Carried</p>	
Finance Report	<p>Presented by Paul Hale: Motion That the Finance Report, the July 2024 finance Reports, Payments and Investments schedules be accepted and approved</p> <p>Moved: Paul Hale</p>	

	<p>Seconded: Anne Singh Carried</p>	
Property Report	<p>Presented by Jenny Wang:</p> <p>Motion That the Property Report be accepted.</p> <p>Moved: Jenny Wang Seconded: Douglas Choong Carried</p>	<p>Ian has indicated that the amendment for shared spaces explanation needs to be taken off the work plan.</p>
Health & Safety Report	<p>Presented by Ian Morrison:</p> <p>Motion That the Health and Safety report be accepted.</p> <p>Moved: Jenny Wang Seconded: Douglas Choong Carried</p>	
Principals Report	<p>Presented by I Morrison:</p> <p>Motion That the Principal's Report be accepted.</p> <p>Moved: Ian Morrison Seconded: Paul Hale Carried</p>	
Policy and assurance	<p>Policies were reviewed in terms of the schedule provided by School docs and recorded in the Principal's Report.</p> <p>Moved: Ian Morrison</p>	<p>Anne asked Board members to make time to review policies. If no comments, please mark no comment.</p>

	<p>Seconded: Paul Hale Carried:</p>	
Correspondence	<p>Motion: The Board approves The Inwards correspondence</p> <p>Moved: Anne Singh Seconded: Leeroy Hohepa Carried:</p>	
General Business	The following items of General Business were discussed:	
	<p>1. Mid-year report on student achievement and progress Presented by Reshmika Lal & Catherine Hunter</p>	Slide show will be put onto the Team Drive
	<p>2. Student Rep election returning officer Charlene Sinclair declined the position, however Ben Dougherty accepted the position and will be the returning officer as approved by the Board.</p> <p>Carried by All present</p>	
	<p>3. Media comment</p> <p>Ian Morrison and Anne Singh are the school spokespersons. School practice is to have the questions sent directly to</p>	

	<p>school for consideration. Ian to consult with Anne before any interview or statement to the media.</p> <p>See Board Delegations.</p> <p>Moved: Anne Singh Seconded: Paul Hale Carried</p>	
	<p>4. Professional development</p> <p>Anne invited 2 Board members to attend a fono in Manurewa and Auckland with a Pasifika focus.</p> <p>Teacher-only-day for curriculum refresh</p> <p>Moved: Douglas Choong Seconded: Jenny Wang Carried</p>	
	<p>5. Including Kupu Māori in policies and procedures (see Board papers)</p> <p>Ian Morrison proposed that school docs change some words</p>	

	<p>from English to Te Reo Māori; but perhaps English and Te Reo together e.g. Principal / Tumuaki, Presiding Member/ Pouhono.</p> <p>Moved: Ian Morrison Seconded: Anne Singh Carried</p>	
	<p>6. Formal resolutions:</p> <p>Donation scheme "That the Board agrees to opt in to the donation scheme for the 2025 school year".</p> <p>Enrolments "That, owing to roll pressure, the Board agrees the school may only enrol students who legally reside in the school zone for the 2025 school year".</p> <p>Moved: Ian Morrison Seconded: Paul Hale Carried</p>	
In committee	No Items for discussion	

Date of next meeting	19 SEPTEMBER 2024	
Meeting closed at	6.30 pm	
Signed by Board Presiding Member	Anne Singh	Date:

Closing karakia: Ian Morrison