



## MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE

**Date:** 21 August 2025  
**Time:** 5.00 pm  
**Venue:** Meeting Place

**Opening Karakia:** D Choong  
**Acknowledgment:** I Morrison

**Present:** I Morrison (Principal), P Hale, J Wang, D Choong (Staff Rep) A Wang (Student Rep) A Singh (Presiding Member) I Pori

**Apologies:** L Hohepa

**In attendance:** C Sinclair, R Dada (Associate Principal)  
A Kumar, Students A Eckardt & K Naidoo (Left 5.25pm)  
C Hunter & I Suckling (Left 6pm)

### **Presentations:**

Fiji Outreach Programme (A Kumar) and students A Eckardt & K Naidoo

📷 Fiji Photos Slideshow

Mid year “snapshot” report on student achievement and progress (C Hunter & I Suckling)

📷 BOT 2025 Mid-Yr Data

Item		Action
Apologies	<p>Apologies:</p> <p><b>Motion:</b> “That the apologies be accepted.”</p> <p><b>Moved:</b>A Singh</p> <p><b>Seconded:</b>D Choong</p> <p><b>carried</b></p>	
Confirmation of minutes of previous meeting	<p><b>Motion:</b> That the minutes of the last meeting held on 17 July 2025 be taken as read and accepted.</p> <p><b>Moved:</b>A Singh</p> <p><b>Seconded:</b>J Wang</p> <p><b>Carried</b></p>	
Declaration of Interests	<p><b>Motion:</b> That the Declaration of Interests be accepted without changes.</p> <p><b>Moved:</b>A Singh</p> <p><b>Seconded:</b>J Wang</p> <p><b>Carried</b></p>	
Finance Report	<p><b>Presented by P Hale:</b></p> <p><b>Motion</b> That the Finance Report, the July finance governance Reports, Payments and Investments schedules be accepted and approved.</p>	

	<b>Moved:P Hale</b> <b>Seconded:A Singh</b> <b>Carried</b>	
Property Report	<b>Presented by J Wang:</b> <b>Motion</b> That the Property Report be accepted. <b>Moved:J Wang</b> <b>Seconded:P Hale</b>	<b>Quote for the Indoor LED Screen</b> <b>Motion:</b> To move and ratify that the proposed item and quote is accepted (\$36,777.00) Accepted and approved A Singh, P Hale, J Wang - Email Friday 22 August 2025 <b>Moved:A Singh</b> <b>Seconded:P Hale</b> <b>Carried</b>
10 Year Property Plan update	<b>Presented by Ian Morrison</b>  <b>Moved:I Morrison</b> <b>Seconded:P Hale</b> <b>Carried</b>	
Health & Safety Report	<b>Presented by J Wang</b>  <b>Motion</b> That the Health and Safety report be accepted. <b>Moved:J Wang</b> <b>Seconded:A Wang</b> <b>Carried</b>	

Principals Report	<p><b>Presented by I Morrison</b></p> <p><b>Motion:</b> That the Principal's report be accepted including the Policy reviews and assures that the relevant policies/procedures are being followed and implemented as written.</p> <p><b>Moved: I Morrison</b>  <b>Seconded: P Hale</b>  <b>Carried</b></p>	
Correspondence	<p><b>Motion:</b> The Board approves The Inwards and Outwards correspondence</p> <p><b>Moved: A Singh</b>  <b>Seconded: P Hale</b>  <b>Carried</b></p>	

General Business	<p>1.Uniform proposal  <b>Motion:</b>The Board approves two new optional items to be added to the school uniform (Long Skirt &amp; Vest) for 2026  <b>Moved:I Morrison</b>  <b>Seconded:J Wang</b>  <b>Carried:</b></p> <p>2.Strike action by PPTA - ratification of decision to close school for instruction and supervise students who could not be looked after at home  <b>Motion:</b>The Board moves to ratify the decision made by the Board regarding closing the school for instruction and supervising students who could not be looked after at home on Wednesday 20 August 2025 &amp; rostering home of Year 9 and 10 students for Partial Strikes on Wednesday 17 &amp; Thursday 18 September 2025.  <b>Moved:I Morrison</b>  <b>Seconded:A Singh</b>  <b>Carried</b></p> <p>3.Polyfest  <b>Motion:</b>The Board approves to have a senior teacher at the overnight noho for the next 6 weekends alongside Mātua Leeroy provided that Management can find suitable cover. In the event where management cannot find suitable cover, then all ākonga will need to attend rehearsals for PolyFest during the day time on the weekends.  <b>Moved:I Morrison</b>  <b>Seconded:A Singh</b>  <b>Carried</b></p> <p>4.Shared property projects  -Landscaping and art work total cost estimate \$30k  <b>RESOLUTION 2025-08-21-01</b> Landscaping works  It was resolved that the top level Landscaping project at the front of the school and art work proceed on a 60/40</p>	
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	<p>basis be approved and ratified by the Board.</p> <p><b>Moved:I Morrison</b>  <b>Seconded:P Hale</b>  <b>Carried</b></p> <p>5.Board self-evaluation feedback  Summary presented</p> <p>6.Acknowledgment and thanks  Thank you to the Board for your service. We appreciate the hard work, thoughtful insights, and commitment you've shown throughout your term. Your contributions have made a significant and lasting impact on our school.</p> <p><b>D Choong (Staff Rep) left at 5.47pm</b>  <b>J Wang left at 6.25pm</b>  <b>I Pori left at 6.31pm</b>  <b>A Wang (Student Rep) left at 6.37pm</b></p> <p>Closing Karakia:I Morrison</p> <p>"The Board moves into committee to exclude the public under Section 48, Local Government Information &amp; Meetings Act, 1987, to discuss personnel, @ 6.38pm".  The Board moved out of committee @6.40pm."</p>	
Date of next meeting	18 September 2025	
Meeting closed at	6.52pm	
Signed by Board Presiding Member	A Singh	<b>Date:</b>
