



MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE

Date: 27 February 2025

Time: 4.50 pm

Venue: Meeting Place

Opening Karakia: I Morrison

Present: I Morrison (Principal), A Singh (Presiding Member), P Hale, J Wang, I Pori, L Hohepa, D Choong (Staff Rep) A Wang (Student Rep)

Apologies: C Sinclair (Board Secretary)

In attendance: R Orbell, N Naidoo (Associate Principal), R Dada

Item		Action
Confirmation of minutes of previous meeting	Motion: That the minutes of the last meeting held on 30 January 2025 be taken as read and accepted. Moved: A Singh Seconded: J Wang Carried	

Declaration of Interests	<p>Motion: That the Declaration of Interests be accepted without changes.</p> <p>Moved:A Singh Seconded:P Hale Carried</p>	
Finance Report	<p>Presented by P Hale: Motion That the Operating Budget 2025 is accepted and approved.</p> <p>Moved:A Singh Seconded:P Hale Carried</p> <p>Motion That the Finance Report, the January finance Reports, Payments and Investments schedules be accepted and approved.</p> <p>Moved:P Hale Seconded:I Pori Carried</p>	Surplus from 2024 - now that this has been confirmed there may be more capital requests for 2025
Property Report	<p>Motion That the Property Report be accepted. Including: Ratification of the Amendment to the Property Plan to include the reconfiguration of the Building Management System (BMS) instead of the installation of a number of heat pumps. Any savings will go to other projects.</p> <p>Ratification of the art work collaborative project for the sculptures of</p>	

	<p>the schools' logos at the front of the school.</p> <p>Moved:J Wang Seconded:D Choong</p> <p>Carried</p>	
Health & Safety Report	<p>Motion That the Health and Safety report be accepted. Moved:J Wang Seconded:D Choong Carried</p>	
Principals Report	<p>Presented by I Morrison:</p> <p>Motion That the Principal's report be accepted Moved:I Morrison Seconded:P Hale Carried</p>	
Correspondence	<p>Motion: The Board approves The Inwards correspondence</p> <p>Moved: Seconded: Carried</p>	No inwards correspondence received

General Business	<p>1.Board elections Use of external contractor, http://www.myschoolelection.nz/</p> <p>Moved:A Singh Seconded:L Hohepa Carried</p> <p>2.Code of Conduct - Signed by all members</p> <p>3.Schedule of Delegations Motion: That the Schedule of Delegations be accepted without changes Moved:A Singh Seconded:L Hohepa Carried</p> <p>4 EOTC Through the Board Lens presented by EONZ Zoom presentation started at 4.59pm. Completed at 6.03pm</p> <p>Valuable information presented. Questions asked & discussions by the Board.</p> <p>Motion: 1/ The Board move - that the Board will be informed of all planned trips as a FYI. 2/ Any high risks including overnight will require Board ratification before the trip may take place. Two member of Board to approve</p> <p>Moved:I Morrison</p>	<p>Code of conduct -I Pori still to sign</p> <p>Signed by A Singh</p> <p>A request from L Hohepa to please update the Karakia</p> <p>PDF EOTC Presentation held in the Board Folder</p>
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	<p>Seconded:D Choong Carried</p> <p>IPO left at 6.20pm RDA left at 6.20pm NNA Left at 6.33pm DCH, AWA, LHO left at 6.37pm</p> <p>“The Board moved into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987. The Student and Staff Representatives left the meeting @6.37 pm The Board moved out of committee @ 6.40</p>	
Date of next meeting	20 March 2025	
Meeting closed at	6.40 pm	
Signed by Board Presiding Member	A Singh	Date: