

**MINUTES OF THE MEETING OF THE SCHOOL BOARD OF  
MISSION HEIGHTS JUNIOR COLLEGE HELD in Meeting Place  
Thursday 17 March, 2022 @ 5.15 pm**

**Present:** Ian Morrison, Sian Grant, Jenny Wang, John Bassano, Indujeet Bajwa (arrived 5.45 pm), Douglas Choong

**Apologies:** nil

**In Attendance:** Alanna Young (Board Secretary), Naddy Naidoo (Associate Principal)

**Karakia and welcome**

**Innovative Workstream:** Presentation of Curriculum Design, development & delivery

Deputy Principals (school wide), Reshmika Lal, Kate Lambert

<p><b>Administration Matters</b> <b>Apologies:</b> nil</p>	<p>Thank you letter from Board for DP's Presentation - AYO</p>
<p><b>MINUTES OF THE LAST MEETING:</b> <b>Motion:</b> "That the minutes of the meeting held on 17 February, 2022, be taken as read and confirmed." <b>Moved:</b> J Bassano    <b>/Seconded:</b> J Wang carried</p>	
<p><b>CORRESPONDENCE:</b> <b>Motion:</b> "The Board approves the inwards and outwards correspondence". <b>Moved:</b> J Bassano    <b>/Seconded:</b> J Wang carried</p>	
<p><b>Declaration of Interests:</b> J Bassano - Board member of Ormiston Senior College Sian Grant and Jenny Wang - Board members of Mission Heights Primary School</p>	
<p><b>FINANCE REPORT:</b> Finances in good order, Income exceeds expenditure. No items of significance for February report. <b>Motion:</b> "The Board approves the February governance report, payments and investment schedules." <b>Moved:</b> J Wang    <b>/Seconded:</b> D Choong carried</p>	

<p><b>PROPERTY REPORT:</b>  <b>Motion:</b> “That the Property Report is accepted”.  <b>Moved:</b> J Wang /<b>Seconded:</b> J Bassano  carried</p>	
<p><b>HEALTH &amp; SAFETY REPORT:</b>  <b>Motion:</b> “That the Health &amp; Safety Report be accepted.”  <b>Moved:</b> D Choong /<b>Seconded:</b> J Bassano  carried</p>	
<p><b>PRINCIPAL’S REPORT:</b>  The first few weeks of term have been very demanding with the pandemic adding another layer of work for everyone. Whilst we have continued to offer as “normal” an education as possible for our students, it has placed a heavy burden on staff. The Principal recommends an adjustment of our Teacher Only Days to allow us to close the school on Monday 28 March with no impact on the closing date and number of half days open for instruction.  <b>Motion:</b> “The Board approves an adjustment of our Teacher Only Days to allow us to close the school on Monday 28 March, 2022.”  <b>Moved:</b> D Choong /<b>Seconded:</b> J Bassano  carried  <b>Motion:</b> “That the Principal’s Report be accepted.”  <b>Moved:</b> D Choong /<b>Seconded:</b> J Wang  carried</p>	<p>Correspondence by IMO to community.</p>
<p><b>Policy/Procedure Review:</b>  Emergency, Disaster &amp; crisis management - emergency planning &amp; procedures, school closure, covid-19 information  <b>Motion:</b> “The Board approves the Policy reviews without any significant changes and is assured that the relevant policies/procedures are being followed and implemented as written.”  <b>Moved:</b> J Wang /<b>Seconded:</b> I Bajwa  carried</p>	
<p><b>General Business</b></p>	



--	--