

**MINUTES OF THE MEETING OF THE SCHOOL BOARD OF
MISSION HEIGHTS JUNIOR COLLEGE HELD in Meeting Place
Thursday 18 August, 2022 @ 5.30 pm**

Present: Ian Morrison, Jenny Wang, John Bassano, Indujeet Bajwa, Douglas Choong

Apologies: Sian Grant, Johnny Le, Naddy Naidoo (Associate Principal)

In Attendance: Charlene Sinclair (Board Secretary)

Karakia and welcome.

Innovative Workstream:

Snapshot on student achievement: Reshmika Lal, Kate Lambert

Link:

https://docs.google.com/presentation/d/1oauXw6pOi9csAtNTv5CdI9QH2HzCHOXD2TkHwdUw3Q0/edit?usp=sharing_eil_se_dm&ts=62fd8ee6

<p>Administration Matters Apologies: Motion: “That the apologies be accepted.” Moved: J Bassano /Seconded: J Wang carried</p>	
<p>MINUTES OF THE LAST MEETING: Motion: “That the minutes of the meeting held on 16 June, 2022, be taken as read and confirmed.” Moved:D Choong /Seconded: J Wang carried</p>	
<p>CORRESPONDENCE: Motion: “The Board approves the inwards and outwards correspondence”. Moved: J Bassano /Seconded: J Wang Carried</p>	
<p>Declaration of Interests: J Bassano - Board member of Ormiston Senior College Sian Grant and Jenny Wang - Board members of Mission Heights Primary School</p>	

<p>FINANCE REPORT: Items of Significance - First international students in October which will help us to provide a well needed injection to our capital budgets for 2023. Motion: “The Board approves the July governance report, payments and investment schedules.” Moved: D Choong /Seconded: J Bassano carried</p>	
<p>PROPERTY REPORT: Motion: “That the Property Report is accepted”. Moved: J Wang /Seconded: J Bassano carried</p>	
<p>HEALTH & SAFETY REPORT: Discussion around the possibility of a shared registered nurse with the primary school for the schools healthroom. However most injuries are mild. The time needed to record each medical assessment is significant but provides useful data to analyse areas of the school which may require support. Motion: “That the Health & Safety Report be accepted.” Moved: D Choong /Seconded: J Wang carried</p>	
<p>PRINCIPAL’S REPORT: Including an explanation given on the Equity Index Funding and the new way of providing support for schools. Motion: “That the Principal’s Report be accepted.” Moved: D Choong /Seconded: J Bassano carried</p>	
<p>Policy/Procedure Review: Policy review - Student wellbeing & safety - Care and management of students, child protection, abuse recognition & reporting, supporting student wellbeing, food and nutrition, sun protection, harassment. Board assurance for term 2 - Appraisal of the Principal, safety management system, international learners, surrender and retention of property and searches, physical restraint, risk management.</p>	

<p>Motion: “The Board approves the Policy reviews without any significant changes and is assured that the relevant policies/procedures are being followed and implemented as written. Moved: D Choong /Seconded: J Bassano carried</p>	
<p>General Business</p>	
<p>1. School Production - High School Musical 20 September-24 September 2022, tickets on sale next week.</p>	
<p>2. Student Representative Election - Returning Officer for Student Rep & Triennial Board Elections - My School Elections</p>	
<p>3. Board Farewells</p>	
<p>4. Formal Resolution (from Principal’s Report). Maternity leave approved for Aly Grant, PE & Health teacher from Friday 19 August, 2022 - end of 2023 school year. Moved: J Wang /Seconded: D Choong</p>	
<p>KARAKIA/MEETING CLOSED</p>	
<p>There being no further business the meeting was declared closed @ 6.25pm Signed: <hr/> Sian Grant, Presiding Member Date: _____</p>	<p>Next Meeting: Thursday 22 September 2022</p>

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