



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

**MINUTES OF THE MEETING OF THE SCHOOL BOARD OF
MISSION HEIGHTS JUNIOR COLLEGE HELD in Meeting Place
Thursday 30th March, 2023 @ 5.30 pm**

Present: Ian Morrison (Principal), Jenny Wang, Douglas Choong, Paul Hale, Anne Singh (Presiding Member), Ianny Pori, Saketha Jandhyala (Student Representative)

Apologies: Rhys Attwood, Naddy Naidoo (Associate Principal)

In Attendance: Charlene Sinclair (Board Secretary) Kate Lambert (Deputy Principal - Left at 6.07pm)

Karakia and welcome.

Presentation: Curriculum design, development and delivery (Deputy Principal Kate Lambert)
Student achievement data (Deputy Principal Kate Lambert)

<https://docs.google.com/presentation/d/1obaOy5tzO8okCDVenEOzyNsn5G5IIoSsCZraAVm3Jv8/edit#slide=id.p4>

<p>Administration Matters Apologies: Motion: "That the apologies be accepted." Moved: A Singh / Seconded: P Hale carried</p>	
<p>MINUTES OF THE LAST MEETING: Motion: "That the minutes of the meeting held on 16 February, 2023, be taken as read and confirmed."</p>	

<p>Moved: P Hale /Seconded:J Wang carried</p>	
<p>CORRESPONDENCE: Motion: "The Board approves the inwards and outwards correspondence". Moved: A Singh /Seconded: J Wang Carried</p>	
<p>Declaration of Interests: Jenny Wang, Anne Singh, Paul Hale are Board members of Mission Heights Primary School Motion:"The Board accepts the declaration of interests" Moved:A Singh/ Seconded:J Wang</p>	
<p>FINANCE REPORT: Motion: "The Board approves the February governance report, payments and investment schedules." Moved: A Singh /Seconded: J Wang carried</p>	
<p>PROPERTY REPORT: Motion: "That the Property Report is accepted". Moved: A Singh /Seconded: I Pori Carried</p>	<p>Consultation with the community regarding the 10 Year Property plan</p>
<p>HEALTH & SAFETY REPORT: Motion: "That the Health & Safety Report be accepted." Moved:P Hale /Seconded: J Wang Carried</p>	
<p>PRINCIPAL'S REPORT: Roll returns to MoE Accounts to Auditors Principal's appraisal Policy review (see instructions below) Legislation & Administration Policy Official Information requests, Uniform/dress code, Boarding house policies N/A Motion: "That the Principal's Report be accepted." Moved: A Singh /Seconded: P Hale</p>	<p>The Board supports the Principals' ongoing professional growth and development</p>

Carried	
<p>Policy/Procedure Review: Policy review</p> <p>Board assurance for term</p> <p>Motion: "The Board approves the Policy reviews without any significant changes and is assured that the relevant policies/procedures are being followed and implemented as written." Moved: A Singh/Seconded:P Hale carried</p>	
<p>General Business</p> <ol style="list-style-type: none"> 1. Tupuora workshop proposed dates - Te Tiriti workshops 9am-3pm Please check calendars for these dates (we can choose one) Saturday 13th May 2023 or Saturday 10th June 2023 2. Delegation schedule 3. Amend Mission Heights Schools Collaboration Deed for clarity Schedule 1 Shared property: Buildings: Mission Heights Junior College agrees to have the following shared buildings registered on the Property Occupancy Document: The PAC add "(Performing Arts Centre) Foyer" 	<p>Saturday 10th June 2023 confirmed as the date suitable for members to attend</p> <p>Delegation Schedule confirmed Motion: "The Board reviews and adopts the Schedule of Delegations" Moved:A Singh Seconded:D Choong Carried</p> <p>The Board confirms the amendment of the Mission Heights School Collaboration Deed.</p>

<p>In committee items Saketha Jandhyala (Student Representative) left meeting at 6.46pm Douglas Choong (Staff Representative) left meeting at 6.48pm "The Board moves into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987, to discuss personnel, @ 6.49pm". The Board moved out of committee @ 7.05pm."</p>	
<p>KARAKIA/MEETING CLOSED</p>	
<p>There being no further business the meeting was declared closed @7.05 pm Signed:</p> <p>_____</p> <p>Anne Singh, Presiding Member Date: _____</p>	<p>Next Meeting: Thursday 18th May 2023</p>