



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

**MINUTES OF THE MEETING OF THE SCHOOL BOARD OF
MISSION HEIGHTS JUNIOR COLLEGE HELD in Meeting Place
Thursday 17 August, 2023 @ 5.00 pm**

Present: Ian Morrison (Principal), Jenny Wang, Paul Hale, Ianny Pori, Anne Singh (Presiding Member), Rhys Attwood (arrived 5.13pm), Douglas Choong, Naddy Naidoo (Associate Principal)

Apologies: Saketha Jandhyala (Student Representative)

In Attendance: Charlene Sinclair (Board Secretary)

Karakia and welcome.

Administration Matters Apologies: Motion: "That the apologies be accepted." Moved:A Singh/Seconded:J Wang carried	
MINUTES OF THE LAST MEETING: Motion: "That the minutes of the meeting held on 22 June, 2023, be taken as read and confirmed." Moved:J Wang/Seconded:P Hale carried	
CORRESPONDENCE: Motion: "The Board approves the inwards and outwards correspondence". Moved:A Singh /Seconded:P Hale	

Carried	
<p>Declaration of Interests: Jenny Wang, Anne Singh, Paul Hale are Board members of Mission Heights Primary School. Anne Singh - Board of early childhood Pacific centre in West Auckland. Anne Singh - Chair of South Auckland Electorate Declaration of Interests accepted on a recurring basis by the Board Refer to MHJC School Board Operation Policies signed 29/9/22 Moved:/Seconded: carried Motion: "The Board accepts the declaration of interests"</p>	
<p>FINANCE REPORT: presented by Paul Hale Motion: "The Board approves the July governance reports, payments and investment schedules." Moved:J Wang /Seconded:D Choong carried</p>	
<p>PROPERTY REPORT: Motion: "That the Property Report is accepted". Moved:D Choong /Seconded:P Hale Carried</p>	
<p>HEALTH & SAFETY REPORT: Motion: "That the Health & Safety Report be accepted." Moved:A Singh /Seconded:D Choong Carried</p>	
<p>PRINCIPAL'S REPORT: Principal's mid year "snapshot" report on student achievement and progress on annual plan. Motion: "That the Principal's Report be accepted." Moved:J Wang /Seconded:D Choong Carried</p>	
<p>Policy/Procedure Review: Policy review Education Outside the Classroom</p>	

<p>Inclusive education, Recognition of Cultural diversity, Māori Educational success Board assurance for term 3 Safety Management System/Worker Engagement,Participation,& Representation Searches,Surrender,& Retention of Property</p> <p>Motion: “The Board approves the Policy reviews without any significant changes and is assured that the relevant policies/procedures are being followed and implemented as written. Moved:J Wang /Seconded:D Choong carried</p>	
<p>General Business</p> <p>1.Student Rep Election - Returning Officer for Student Rep Charlene Sinclair appointed RO for the Student Rep election</p> <p>2.Progress on Board’s goals/objectives Board’s Goals/objectives will be discussed-next Board meeting.</p> <p>3.Proposal to co-opt Leeroy Hohepa as Māori Representative Leeroy will be introduced at the next BoT meeting and have the opportunity to meet the Board before a decision is made.</p> <p>4. New Planning and Reporting Requirements By 1/1/2024 New Strategic Plan (next 2 years) Annual Implementation Plan Statement of Variance Evaluation and analysis of student achievement and progress Report on how the school is giving effect to its Treaty obligations 1/1/2026 Next Strategic Plan (for next three years)</p>	<p>Board members to consider a goal for next meeting</p> <p>Invite Leeroy Hohepa to September meeting</p>
<p>In committee items</p>	

<p>Douglas Choong (Staff Representative) left meeting at 5.44pm, Paul Hale left meeting at 5.59pm "The Board moves into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987, to discuss personnel, 5.59@ pm". The Board moved out of committee @6.25pm."</p>	
<p>KARAKIA/MEETING CLOSED</p>	
<p>There being no further business the meeting was declared closed @6.25 pm Signed: <hr/> Anne Singh, Presiding Member Date: _____</p>	<p>Next Meeting: Thursday 21 September 2023</p>