



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

**MINUTES OF THE MEETING OF THE SCHOOL BOARD OF
MISSION HEIGHTS JUNIOR COLLEGE HELD in Meeting Place
Thursday 26 October, 2023 @ 5.00 pm**

Present: Ian Morrison (Principal), Jenny Wang, Paul Hale (Deputy Presiding Member), Ianny Pori, Rhys Attwood, Saketha Jandhyala (Outgoing Student Representative), Neil Mathew (Incoming Student Representatives), Leeroy Hohepa, Douglas Choong (Staff Representative)

Meeting chaired by Paul Hale - Deputy Presiding Member

Apologies: Anne Singh (Presiding Member)

In Attendance: Charlene Sinclair (Board Secretary)
Naddy Naidoo (Associate Principal) - Left at 5.30pm
Students (Sophia Bassano, Ronak Chand) - Left at 5.28pm

Karakia and welcome.

Welcome to newly elected student representative Neil Mathew

Presentation Nanjing China Trip by Student delegates (Ronak, Sophia) and Douglas Choong (Staff Representative)
Presentation Tournament of Minds Melbourne Trip (TOMS) by students (Ronak, Sophia, Neil, Saketha)

Administration Matters Apologies: Motion: "That the apologies be accepted." Moved: P Hale/ Seconded: J Wang carried	
MINUTES OF THE LAST MEETING:	

<p>Motion: “That the minutes of the meeting held on 21 September, 2023, be taken as read and confirmed.” Moved:P Hale/Seconded:S Jandhyala carried</p>	
<p>CORRESPONDENCE: Motion: “The Board approves the inwards and outwards correspondence”. Moved:P Hale /Seconded:D Choong Carried</p>	
<p>Declaration of Interests: Jenny Wang, Anne Singh, Paul Hale are Board members of Mission Heights Primary School. Anne Singh - Board of early childhood Pacific centre in West Auckland Leataata Preschool Anne Singh - Chair of South Auckland Electorate. 10 Electorates Refer to MHJC School Board Operation Policies signed 29/9/22 Moved:/Seconded: carried Motion:”The Board accepts the declaration of interests”</p>	<p>Declaration of Interests accepted on a recurring basis by the Board</p>
<p>FINANCE REPORT: presented by Paul Hale Motion: “The Board approves the September governance reports, payments and investment schedules.” Moved:P Hale /Seconded:R Attwood carried</p>	
<p>PROPERTY REPORT: Motion: “That the Property Report is accepted”. Moved:D Choong/Seconded:P Hale Carried</p>	
<p>HEALTH & SAFETY REPORT: Motion: “That the Health & Safety Report be accepted.” Moved:P Hale /Seconded:D Choong Carried</p>	
<p>PRINCIPAL’S REPORT: Motion: “That the Principal’s Report be accepted.” Moved:D Choong /Seconded:J Wang Carried</p>	

<p>Policy/Procedure Review: Policy review -Curriculum & Student Achievement Policy -Student Assessment & Achievement, Home learning, Distance learning</p> <p>Board assurance for term 3 -Safety Checking, -Principal Professional Growth Cycle -Provisionally Certificated Teachers -Teachers Registration, Certification, & Police Vetting, -Police Vetting for non-teachers -Appointment Procedure</p> <p>Motion: “The Board approves the Policy reviews without any significant changes and is assured that the relevant policies/procedures are being followed and implemented as written. Moved:D Choong /Seconded:J Wang carried</p>	
<p>General Business</p> <p>1. Property Plan Board resolution The Board moves to approve the 10 Year Property Plan as presented in the document titled: <i>#553 - Mission Heights Junior College 10 Year Property Plan 2023/2024</i> The attending Board members voted to approve Moved:P Hale Seconded:R Attwood Carried</p> <p>2. Strategic Plan Discussion and suggestions made to the draft</p> <p>3. Annual Implementation Plan Discussion and suggestions made to the draft</p> <p>4. Thanks and acknowledgement to Saketha for his contribution as Student Representative in 2023</p>	<p>1. Resolution to be sent to MoE</p> <p>2 and 3: Strategic and Annual Implementation plan to be discussed and reviewed further in next Board meeting (November 16th)</p>
<p>In committee items</p>	

<p>Saketha Jandhyala and Neil Mathew(Student Representatives) and Douglas Choong (Staff Representative)left meeting at 6.09pm, “The Board moves into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987, to discuss personnel, @ 6.10pm”. The Board moved out of committee @6.25pm.”</p>	
<p>KARAKIA/MEETING CLOSED</p>	
<p>There being no further business the meeting was declared closed @6.25 pm Signed: <hr/> Paul Hale, Deputy Presiding Member Date: _____</p>	<p>Next Meeting: Thursday 16 November 2023</p>